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Headteacher: Mrs. Jen Fraser, B.Ed. (Hons), NPQH

Tuesday, 19th May 2026

Key Stage One and Two Sports Day and Picnic Tuesday, 16th June 2026

Dear Parents and Carers,

This letter is to confirm that our annual sports day and picnic for children in Key Stage One and Two will take place on **Tuesday, 16th June**. Children in Years One, Two and Three will be taking part in sports activities during the morning from **9.00am-11.45am**, and children in Years Four, Five and Six will be taking part in sports activities in the afternoon from **12.45-2.30pm**.

The children will be divided into their houses but stay in their year groups. However, some year group classes may need to be mixed to make numbers in groups as equal as possible. Firstly, they will complete a carousel of activities and then they will come together as a whole for some competitive races.

Children will need to arrive at school wearing their Green Ridge PE kit. All children are to arrive at school at the usual time, to go to their class to be registered as normal. Please ensure that your child has sun cream applied and that they also have a clearly labelled water bottle and a sun hat. Key Stage One parents/carers should make their way to the school field ready for the 9.00am start. Please access the field via the field gate, as detailed within the map below.



You are welcome to join your child for a picnic lunch on the school field at approximately **11.45am** should you wish to. At approximately 12.30pm, Key Stage One parents/carers will be asked to leave ahead of the Key Stage Two event commencing. If Key Stage Two parents/carers don't arrive early to attend the picnic, please ensure you arrive ready for a 12.45pm start (via the gate detailed above).

Parents/carers are required to provide lunch for themselves as we cannot cater for you. A packed lunch can however be ordered for children via this [link](#) if you do not intend on providing one. Please note the cost will be £3.45 (excluding those in Years One and Two as lunches are free due to Universal Infant Free School Meals or if eligible for Free School Meals for those in Years Three to Six). Please ensure that you order by Sunday, 31st May. Please note that any meals ordered on SchoolGrid on this date will be cancelled as hot lunches will not be available.

Safeguarding

The safeguarding of our children is paramount, and sports days in particular can present a challenge in terms of the number of adults on the site, together with a high number of children. We are therefore asking for your support in the following arrangements for the safety of your children:

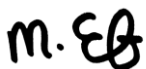
- We will be asking parents/carers to remain behind a spectator line, so that there is a clear line of visibility around the children, and so that staff know where children are and can locate them easily.
- School staff will remain responsible for your child during the activities, but if you do attend for the picnic lunch, your child will be sitting with you and under your responsibility. Class teachers and support staff will ensure that those children who do not have an adult attending the picnic are supervised and remain with them.
- The field gate will remain open and manned by a member of staff from after drop-off until 3.00pm.
- We will have designated toilets accessible to spectators, near the Year One classrooms, that can be accessed via the playground, at the bottom of the steps leading to the field. These toilets will be solely for spectators and will not be used by pupils.

In the event of bad weather...

We will communicate to parents/carers by latest of 7.30am on the day should we decide to postpone due to the weather. We will endeavour to attempt to hold this again on Thursday, 25th June.

We hope you will be able to join us and fingers crossed for some lovely weather!

Yours faithfully,



Mrs. Megan Ellison-Godwin
PE Lead