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Headteacher: Mrs. Jen Fraser, B.Ed. (Hons), NPQH

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Tuesday, 28<sup>th</sup> April 2026

### **Year Four Trip to Hampton Court Palace Friday 19<sup>th</sup> June 2026**

Dear Parents and Carers,

As part of our thematic curriculum of 'Off With Her Head!', Year Four will be learning all about the Tudors. In order to support this, we will be visiting Hampton Court Palace and, during our visit, we will take part in a workshop called 'King Henry's Court'.

The visit will take place on **Friday, 19<sup>th</sup> June 2026** and we will be travelling by coach so the children will need to be at school at **8.15am** on this date as the coach is due to depart promptly at 8.30am. We are due to return to school at around **3.45pm**. We will of course keep you updated on the day to confirm our estimated time of arrival if we experience any delays. Upon our arrival back to school, children should be collected from their classes as normal.

If your child normally has school lunches, we are able to provide a packed lunch for them for the trip at the cost of £3.45. If your child is in receipt of Pupil Premium this will be covered under the universal free school meals. If your child normally brings a packed lunch to school, they will need to ensure that they bring their lunch in a disposable bag and that no cans or glass bottles are provided for health and safety reasons. Please also remember **not** to provide your child with anything that contains nuts.

The children will need to bring a bag (to hold their water bottle and a packed lunch) and we ask that you please also ensure that they are provided with an appropriate coat dependent on the weather on the day.

If your child requires any medication specific to the trip that cannot be administered at home (i.e., anti-sickness or hay fever medication), please be aware that you are required to complete the relevant paperwork ahead of the trip. Please contact Miss. Fox for further information regarding this as we cannot accept medication when it is handed to Busy Living or straight to a member of staff. We must have the relevant paperwork in place.

We are asking for a voluntary contribution towards the cost of the trip, which will be **£26.14**. This includes entry, the workshop and covers the cost of transport. Payment is to be made via Arbor. Please be aware that insufficient contributions may mean that we need to cancel this trip. If your child is eligible for Pupil Premium, the school will fund the cost of the trip for your child. If you are experiencing difficulties meeting this payment, then please contact Mrs. Curtis-Cross via [email](mailto:info@reach2.org) to discuss.

Please make payment via Arbor and complete this [form](#) to indicate if your child would like a

packed lunch by 6.00pm on Friday, 7<sup>th</sup> June 2026.

We will also need some parent/carer volunteers on the day, if you are available to help out please complete the [form](#) to indicate that you are willing to help.

Thank you for your continued support and if you have any further questions about the trip, please do come and speak to us.

Yours faithfully,

**Mrs. Herring**  
**Year Four Walnut Class**  
**Teacher**

**Mrs. Colby & Mrs. Thorn**  
**Year Four Rowan Class**  
**Teachers**

**Miss. Gray**  
**Year Four Ash Class**  
**Teacher**

