



Parent Forum Meeting Minutes

Date	Wednesday, 11 th March at 2.15pm																																																																																																										
Attendees:	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Name</th> <th style="text-align: center;">Year Group</th> <th style="text-align: center;">Class</th> <th style="text-align: center;">Attended</th> </tr> </thead> <tbody> <tr><td>Mrs. Fraser</td><td>Headteacher</td><td></td><td style="text-align: center;">✓</td></tr> <tr><td>Mr. Ladyman</td><td>Deputy Headteacher</td><td></td><td style="text-align: center;">x</td></tr> <tr><td>Mrs. Curtis-Cross</td><td>Office Co-Ordinator</td><td></td><td style="text-align: center;">✓</td></tr> <tr><td>Vacant</td><td>Nursery</td><td>Little Berries</td><td></td></tr> <tr><td>Kate McKeon</td><td>Nursery</td><td>Little Pines</td><td style="text-align: center;">x</td></tr> <tr><td>Kiran Bagga</td><td>Nursery</td><td>Little Acorns</td><td style="text-align: center;">x</td></tr> <tr><td>Kiran Bagga</td><td>Reception</td><td>Birch</td><td style="text-align: center;">x</td></tr> <tr><td>Gemma Moncada</td><td>Reception</td><td>Hazel</td><td style="text-align: center;">✓</td></tr> <tr><td>Adina Carda Ciucan</td><td>Reception</td><td>Willow</td><td style="text-align: center;">✓</td></tr> <tr><td>Sharon Patterson</td><td>Year One</td><td>Beech</td><td style="text-align: center;">x</td></tr> <tr><td>Vacant</td><td>Year One</td><td>Elm</td><td></td></tr> <tr><td>Siobhan Connolly</td><td>Year One</td><td>Lime</td><td style="text-align: center;">✓</td></tr> <tr><td>Sophie Baker</td><td>Year Two</td><td>Oak</td><td style="text-align: center;">✓</td></tr> <tr><td>Vacant</td><td>Year Two</td><td>Plane</td><td></td></tr> <tr><td>Sannah Khan</td><td>Year Two</td><td>Spruce</td><td style="text-align: center;">✓</td></tr> <tr><td>Vacant</td><td>Year Three</td><td>Alder</td><td></td></tr> <tr><td>Laurilee Green</td><td>Year Three</td><td>Cedar</td><td style="text-align: center;">✓</td></tr> <tr><td>Vacant</td><td>Year Three</td><td>Chestnut</td><td></td></tr> <tr><td>Vacant</td><td>Year Four</td><td>Ash</td><td></td></tr> <tr><td>Vacant</td><td>Year Four</td><td>Rowan</td><td></td></tr> <tr><td>Vacant</td><td>Year Four</td><td>Walnut</td><td></td></tr> <tr><td>Sharon Patterson</td><td>Year Five</td><td>Maple</td><td style="text-align: center;">x</td></tr> <tr><td>Laura Nunn</td><td>Year Five</td><td>Sycamore</td><td style="text-align: center;">✓</td></tr> <tr><td>Laurilee Green</td><td>Year Six</td><td>Aspen</td><td style="text-align: center;">✓</td></tr> <tr><td>Vacant</td><td>Year Six</td><td>Hawthorn</td><td></td></tr> </tbody> </table>			Name	Year Group	Class	Attended	Mrs. Fraser	Headteacher		✓	Mr. Ladyman	Deputy Headteacher		x	Mrs. Curtis-Cross	Office Co-Ordinator		✓	Vacant	Nursery	Little Berries		Kate McKeon	Nursery	Little Pines	x	Kiran Bagga	Nursery	Little Acorns	x	Kiran Bagga	Reception	Birch	x	Gemma Moncada	Reception	Hazel	✓	Adina Carda Ciucan	Reception	Willow	✓	Sharon Patterson	Year One	Beech	x	Vacant	Year One	Elm		Siobhan Connolly	Year One	Lime	✓	Sophie Baker	Year Two	Oak	✓	Vacant	Year Two	Plane		Sannah Khan	Year Two	Spruce	✓	Vacant	Year Three	Alder		Laurilee Green	Year Three	Cedar	✓	Vacant	Year Three	Chestnut		Vacant	Year Four	Ash		Vacant	Year Four	Rowan		Vacant	Year Four	Walnut		Sharon Patterson	Year Five	Maple	x	Laura Nunn	Year Five	Sycamore	✓	Laurilee Green	Year Six	Aspen	✓	Vacant	Year Six	Hawthorn	
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Please note: Parent Forum is to raise questions that reflect a consensus. Individual opinions will not be discussed within the meeting and alternative channels of communication must be utilised.

Issues raised from parents/carers on the online feedback and from the meeting	
Nursery	Nothing to raise
Reception	<p>1. Parents/Carers have noted that when receiving a Medical Tracker it is not clear what time of the day the accident happened. It would be helpful to know this when the incident is reported.</p> <p><i>Mr Ladyman explained that Medical Trackers notifications are sent out at lunchtime, the end of the day and when enrichment clubs have finished. He will however investigate this and see if the time can be added on to the emails</i></p>

	sent out to parents/carers. If the child has a more serious injuries phone calls will be made to parents/carers so they are aware.
Year One	Nothing to raise
Year Two	<p>1. Whilst I understand the rationale for the change in approach on wearing PE kits for school instead of having to get changed, it does feel like the sort of change that would have been better made at the start of the new academic year so that people had warning and could adjust what they bought accordingly. For example, I've had to buy new black joggers / a black hoodie as we only had one of each which it wouldn't be feasible to ensure were clean for PE on Friday with them having been worn all day on a Wednesday. Given the time of year, these won't be needed for much longer and she'll probably have grown out of them by next year! I had also bought summer uniform for after Easter (i.e. dresses) and wouldn't have bought as many if I'd known they'd be spending two full days a week in PE kit.</p> <p>Thank you for your feedback.</p> <p>2. Parents/Carers have heard that the classes will be mixed up and wanted to know if this is something that will be happening.</p> <p>Mr Ladyman explained he was not aware whether a decision had yet been made regarding this at this time. He confirmed that it is quite common amongst other schools and there were many advantages to mixing classes. Parents/Carers will be made aware if any decisions are made regarding this.</p> <p>3. Some parents/carers have noticed that the drains in the playground are smelling.</p> <p>This will be passed on to Mr. Morris to look into.</p>
Year Three	<p>1. Parents/Carers asked whether book tokens could be awarded to children who are less enthusiastic readers, to encourage them to find books they enjoy. It would be nice if there could be a balance in how tokens are allocated with sometimes recognising children who read regularly, and other times supporting those who may benefit from extra encouragement.</p> <p>Mr Ladyman explained the areas teachers look for when awarding the book tokens but will feed this back to teachers as a reminder.</p> <p>2. Parents/Carers feel that learning dots are not being given out as much as they used to.</p> <p>Mr Ladyman confirmed that staff will be reminded about giving learning dots to children.</p>
Year Four	N/A
Year Five	<p>1. A parent/carer enquired as to whether more trips could be considered instead of some of the in-school workshops. Could we take advantage of things we have locally.</p> <p>Mr Ladyman explained that all our trips and visits link in with the curriculum and are all very well received by children. Workshops in school mean that coaches are not required which not only cuts down on the time sitting on a coach travelling but also keeps the cost down for parent/carers seen as coach costs have quadrupled in recent times. Trips and visits are reviewed each year so this will be fed back to the team to consider.</p> <p>2. Could there be more training for the girls football team?</p> <p>This will be passed on to Mr. Davis.</p>
Year Six	<p>1. Could there be opportunities for children in Year Six to mix across their classes to enable them to get to know a wider amount of children and prepare them before moving to secondary school.</p> <p>This is something that happens during the summer term as part of the transition preparations.</p>
Whole School	<p>2. Children say they get hungry after school and feel quite tired by the time enrichment club finishes. They are sent in with a snack but say they don't get time to eat it. Would it be possible to allocate around time for them to have their snack before the club starts?</p>

	This will be fed back to the club leads and time will be provided where possible.
Positive Feedback	<p>👍 Great Feedback was received regarding the Year One 11 Before 11 Trip to Hartwell Stables. A big thank you to the PTA for their contribution to enable these trips to go ahead.</p> <p>😊 A lot of positive feedback was received regarding the PE kit change.</p> <p>👍 Positive praise was received for the times table club with Mrs Fraser – the children are really enjoying it.</p>
Next Meeting	Wednesday, 6 th May, 9:00am