



## Parent Forum Meeting Minutes

<b>Date</b>	Wednesday, 21 <sup>st</sup> January at 9.00am																																																																																																										
<b>Attendees:</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Name</th> <th style="text-align: center;">Year Group</th> <th style="text-align: center;">Class</th> <th style="text-align: center;">Attended</th> </tr> </thead> <tbody> <tr><td>Mrs. Fraser</td><td>Headteacher</td><td></td><td style="text-align: center;">✓</td></tr> <tr><td>Mr. Ladyman</td><td>Deputy Headteacher</td><td></td><td style="text-align: center;">x</td></tr> <tr><td>Mrs. Curtis-Cross</td><td>Office Co-Ordinator</td><td></td><td style="text-align: center;">✓</td></tr> <tr><td>Vacant</td><td>Nursery</td><td>Little Berries</td><td></td></tr> <tr><td>Kate McKeon</td><td>Nursery</td><td>Little Pines</td><td style="text-align: center;">✓</td></tr> <tr><td>Kiran Bagga</td><td>Nursery</td><td>Little Acorns</td><td style="text-align: center;">x</td></tr> <tr><td>Kiran Bagga</td><td>Reception</td><td>Birch</td><td style="text-align: center;">x</td></tr> <tr><td>Gemma Moncada</td><td>Reception</td><td>Hazel</td><td style="text-align: center;">✓</td></tr> <tr><td>Adina Carda Ciucan</td><td>Reception</td><td>Willow</td><td style="text-align: center;">✓</td></tr> <tr><td>Sharon Patterson</td><td>Year One</td><td>Beech</td><td style="text-align: center;">✓</td></tr> <tr><td>Vacant</td><td>Year One</td><td>Elm</td><td></td></tr> <tr><td>Siobhan Connolly</td><td>Year One</td><td>Lime</td><td style="text-align: center;">✓</td></tr> <tr><td>Sophie Baker</td><td>Year Two</td><td>Oak</td><td style="text-align: center;">✓</td></tr> <tr><td>Vacant</td><td>Year Two</td><td>Plane</td><td></td></tr> <tr><td>Sannah Khan</td><td>Year Two</td><td>Spruce</td><td style="text-align: center;">✓</td></tr> <tr><td>Vacant</td><td>Year Three</td><td>Alder</td><td></td></tr> <tr><td>Laurilee Green</td><td>Year Three</td><td>Cedar</td><td style="text-align: center;">✓</td></tr> <tr><td>Vacant</td><td>Year Three</td><td>Chestnut</td><td></td></tr> <tr><td>Vacant</td><td>Year Four</td><td>Ash</td><td></td></tr> <tr><td>Vacant</td><td>Year Four</td><td>Rowan</td><td></td></tr> <tr><td>Vacant</td><td>Year Four</td><td>Walnut</td><td></td></tr> <tr><td>Sharon Patterson</td><td>Year Five</td><td>Maple</td><td style="text-align: center;">✓</td></tr> <tr><td>Laura Nunn</td><td>Year Five</td><td>Sycamore</td><td style="text-align: center;">✓</td></tr> <tr><td>Laurilee Green</td><td>Year Six</td><td>Aspen</td><td style="text-align: center;">✓</td></tr> <tr><td>Vacant</td><td>Year Six</td><td>Hawthorn</td><td></td></tr> </tbody> </table>			Name	Year Group	Class	Attended	Mrs. Fraser	Headteacher		✓	Mr. Ladyman	Deputy Headteacher		x	Mrs. Curtis-Cross	Office Co-Ordinator		✓	Vacant	Nursery	Little Berries		Kate McKeon	Nursery	Little Pines	✓	Kiran Bagga	Nursery	Little Acorns	x	Kiran Bagga	Reception	Birch	x	Gemma Moncada	Reception	Hazel	✓	Adina Carda Ciucan	Reception	Willow	✓	Sharon Patterson	Year One	Beech	✓	Vacant	Year One	Elm		Siobhan Connolly	Year One	Lime	✓	Sophie Baker	Year Two	Oak	✓	Vacant	Year Two	Plane		Sannah Khan	Year Two	Spruce	✓	Vacant	Year Three	Alder		Laurilee Green	Year Three	Cedar	✓	Vacant	Year Three	Chestnut		Vacant	Year Four	Ash		Vacant	Year Four	Rowan		Vacant	Year Four	Walnut		Sharon Patterson	Year Five	Maple	✓	Laura Nunn	Year Five	Sycamore	✓	Laurilee Green	Year Six	Aspen	✓	Vacant	Year Six	Hawthorn	
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*Please note: Parent Forum is to raise questions that reflect a consensus. Individual opinions will not be discussed within meeting and alternative channels of communication must be utilised.*

<b>Issues raised from parents/carers on the online feedback and from the meeting</b>	
<b>Nursery</b>	Nothing to raise
<b>Reception</b>	1. Parents/carers would like to know if they can be informed of how much food children have eaten during lunchtime and can children be encouraged to drink water.  <b>Unfortunately, it is not possible to track what all children eat during lunchtime, but this is something that can be done for individuals if for a medical purpose. We can confirm that children are encouraged to drink water throughout the day.</b>

<p><b>Year One</b></p>	<p>1. How are more able readers encouraged/challenged in Year One?  Children are encouraged/challenged during lessons and during reading skills. Children also have access to the library and have time to read during the school day. We do not tend to send challenging books home with the children.</p>
<p><b>Year Two</b></p>	<p>1. The assessments given out on the last day of the Autumn term were confusing as parents/carers were not given any guides or keys as to what the scores meant, resulting in some parents/carers feeling worried. In future can they perhaps be given out and discussed during the Spring term Pupil Learning Reviews?  This was an oversight on our part, and we will ensure that further information is provided going forward.</p> <p>2. Will the curriculum information for Spring term be uploaded to the website?  Thank you for making us aware. We will ensure that this information is uploaded soon.</p> <p>3. When a child is given Calpol/Piriton at school and parents/carers receive a Medical Tracker notification, no further information is provided, as in why it was administered etc. Can this be reviewed?  Usually, Calpol etc. is given due to a child having a headache etc. and not as a result of an incident. If Calpol has been given following an incident/injury, parents/carers will receive a medication notification as well as an incident notification to which more detail is provided. For the most part, Miss. West will call parents/carers ahead of administering anything and <u>will only ever</u> give Calpol/Piriton to children who have consent. We are also in the process of moving away from Medical Tracker and will share further information with parents/carers in due course.</p> <p>4. What year do boys and girls change separately for PE?  Year Three.</p> <p>5. Can the kitchen staff give children vegetables by default rather than making it optional.  Mrs. Fraser will discuss this with the kitchen team.</p>
<p><b>Year Three</b></p>	<p>1. With some of the local schools moving to a two-week half-term in autumn, is this something Green Ridge is considering?  This is something in which has been previously raised and something that Mrs. Fraser has discussed with the trust. It's quite a lengthy process, and we will have to follow a consultation process etc. if this is something in which we want to consider, but there are many factors to think about – Pupils wellbeing, attendance and locality etc. That's as much information as we can share at the moment, but we will of course keep you well informed.</p> <p>2. Pupil Learning Reviews – Can bookings go live on another day.  Absolutely. Much like enrichment clubs, we will ensure bookings go live at 6.00pm on a Sunday (for Autumn term – October 2026) as opposed to on the day in which the letter was sent.</p> <p>3. There seems to be a lot of litter around the school site at the moment  Although our eco-council do litter pick, we will see if this is something in which can be done more regularly.</p> <p>4. Some parents/carers are struggling to access Teams via mobile phones.  For those parents/carers experiencing issues, please kindly send a screenshot via email to <a href="mailto:admin@greenridgeacademy.co.uk">admin@greenridgeacademy.co.uk</a> to enable us to pass on to our IT team.</p> <p>5. Are children no longer able to wear hoodies during PE?  Apologies for any confusion caused regarding this – Children are still able to wear black hoodies during PE lessons, but they cannot be worn during gymnastics lessons, which take place inside anyway. We can also confirm that grip socks can be worn during gymnastics lessons.</p> <p>6. Some parents/carers have mentioned that their children have been asking questions about transgender following some text that was read during class recently. Could parents/carers be informed in advance to enable them to try and answer any possible questions appropriately. Curriculum information for Year Three is also not on the school website.</p>

	<p>Thank you for the feedback. This is certainly something that can be considered. We will also ensure that the curriculum information is uploaded soon.</p>
<b>Year Four</b>	Nothing to raise
<b>Year Five</b>	<p>1. A parent/carer has said that they struggle to get their child booked on to the club/s they want. They have asked if the number of clubs people can book can be reduced to one club per child to enable parents/carers to have a better opportunity of signing up to desired clubs. They also suggested that two parents/carers (e.g. mum and dad) are separately booking clubs for the same child to get more than two clubs. I'm assuming your system doesn't allow this, but I thought I would raise it just in case.</p> <p>Thank you for the feedback and suggestion, but this is not something which we will consider as it's not possible for us to manage. Clubs have not been limited to two per child for quite some time now, nor can we control if more than one parent/carer is trying to book at the same time. The reality is that most clubs reach capacity within a matter of minutes, this is why it is crucial that you log on when bookings go live. We appreciate the disappointment and frustration caused, but for the most part feedback regarding our enrichment club offering is positive and parents/carer acknowledge and appreciate the time and work that goes in to running the number of clubs in which we do.</p> <p>2. Sycamore rarely seems to get photos uploaded to ClassDojo compared with Maple. Could this please be fed back to the class teacher? Ditto house points.</p> <p>We can confirm that this will be fed back to the Year Five team.</p>
<b>Year Six</b>	<p>1. The upper Key Stage Two gate is not always open on time.</p> <p>Thank you for making us aware. We will review this ASAP to prevent this from happening again.</p> <p>2. It has been reported that some people are continuing to vape on site during drop-off and pick-up time, specifically near Years One and Two.</p> <p>Thank you for making us aware. We will continue to challenge people as and when this is witnessed and will also considering introducing some signs.</p>
<b>Whole School</b>	<p>1. Some parents/carers are concerned that there are no changing room facilities for enrichment clubs.</p> <p>We appreciate and understand their concerns, and whilst we do not have an immediate resolution to this due to the sheer number of sports clubs, this is something in which Mrs. Fraser will take away and review.</p> <p>2. There seems to be some inconsistency on ClassDojo in that some classes post more than others.</p> <p>Mrs. Fraser will work on introducing a timetable to ensure that all classes post the same amount.</p>

<b>Next Meeting</b>	Wednesday, 11 <sup>th</sup> March at 2.15pm
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