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Headteacher: Mrs. Jen Fraser, B.Ed. (Hons), NPQH

Tuesday, 11th November 2025

Year Six Leavers Arrangements Follow-Up

Dear Parents and Carers,

Thank you to the parents/carers who attended the discussion last Tuesday regarding the leaving arrangements for our current Year Six cohort next summer. On behalf of those parents/carers, we are writing to share with you the feedback and consensus reached after an exploration of ideas and suggestions.

The school will continue to host the celebration BBQ on the penultimate day of school next summer, which will include a BBQ paid for by the PTA, and run and organised by the school staff. This will be for pupils only, and will take place after school on Wednesday, 22nd July.

A leavers Yearbook, to be organised and produced by a committee of parents will be paid for by the PTA.

Potential alternative arrangements were raised and discussed, to which parents/carers can opt-in for.

This included:

	Cost	Initial thoughts and information
Leavers' hoodie	Covered by generous sponsorship	Green in colour, containing the names of pupils, as well as the school logo and 'class of 2026' slogan.
Yearbook	Covered by the PTA	Parents/carers to provide suitable photos that they would like to be included and permission to include pupil's names will be required. May include space at the back of the book for autographs from pupils/staff on the last day of term. With parents' permission these will also be shared with the Y6 Team to use at the leavers assembly in July.

As mentioned, sponsorship for the hoodies has been arranged and should cover all costs for all pupils. If this changes or the costs are much more than originally thought, you will be informed and other means of covering this cost can be discussed by parents.

As many parents were unable to attend the meeting, further discussions will now be held between parents. Any arrangements other than the above are parents/carers responsibility, both in terms of financially and administratively.

The initial organisation of these arrangements will be with Laurilee Green (Aspen) and Michelle Killeen (Hawthorn), who have offered to put together the committee and work with other parents who wish to be involved. Organising things like the hoodies and yearbooks may sound simple – but the communication required between parents and carers is vast! It is with this in mind that we have put together a form to gather the relevant information which will enable the team to proceed with the next steps and begin planning.

We therefore kindly ask that you complete the [form](#) by **Sunday, 23rd November**. Even if you do not wish for your child to participate in any of the additional alternatives, it is still important that we know so that we can communicate clearly only with those parents/carers who have opted in going forward

Following the collation of the parent/carer responses, these will be passed to Laurilee, Michelle and the team who will then be in contact separately with you from this point.

If there are any immediate questions in relation to the arrangements, then please reach out to the parents/carers in your WhatsApp group for more information. Both Aspen and Hawthorn classes were represented during our meeting and will be able to give you further information.

Yours faithfully,



Mrs. Deanna Cole
Upper KS2 Phase Lead & Y6 Class Teacher



Laurilee Green
Chair of the PTA