



Parent Forum Meeting Minutes

Date	Thursday, 20 th November at 2.15pm																																																																																																										
Attendees:	<table> <tr> <th>Name</th><th>Year Group</th><th>Class</th><th>Attended</th></tr> <tr> <td>Mrs. Fraser</td><td>Headteacher</td><td></td><td>✓</td></tr> <tr> <td>Mr. Ladyman</td><td>Deputy Headteacher</td><td></td><td>x</td></tr> <tr> <td>Mrs. Curtis-Cross</td><td>Office Co-Ordinator</td><td></td><td>✓</td></tr> <tr> <td>Vacant</td><td>Nursery</td><td>Little Berries</td><td></td></tr> <tr> <td>Kate McKeon</td><td>Nursery</td><td>Little Pines</td><td>x</td></tr> <tr> <td>Kiran Bagga</td><td>Nursery</td><td>Little Acorns</td><td>x</td></tr> <tr> <td>Kiran Bagga</td><td>Reception</td><td>Birch</td><td>x</td></tr> <tr> <td>Gemma Moncada</td><td>Reception</td><td>Hazel</td><td>✓</td></tr> <tr> <td>Adina Carda Ciucan</td><td>Reception</td><td>Willow</td><td>✓</td></tr> <tr> <td>Sharon Patterson</td><td>Year One</td><td>Beech</td><td>✓</td></tr> <tr> <td>Vacant</td><td>Year One</td><td>Elm</td><td></td></tr> <tr> <td>Siobhan Connolly</td><td>Year One</td><td>Lime</td><td>✓</td></tr> <tr> <td>Sophie Baker</td><td>Year Two</td><td>Oak</td><td>✓</td></tr> <tr> <td>Vacant</td><td>Year Two</td><td>Plane</td><td></td></tr> <tr> <td>Sannah Khan</td><td>Year Two</td><td>Spruce</td><td>✓</td></tr> <tr> <td>Vacant</td><td>Year Three</td><td>Alder</td><td></td></tr> <tr> <td>Laurilee Green</td><td>Year Three</td><td>Cedar</td><td>x</td></tr> <tr> <td>Vacant</td><td>Year Three</td><td>Chestnut</td><td></td></tr> <tr> <td>Vacant</td><td>Year Four</td><td>Ash</td><td></td></tr> <tr> <td>Vacant</td><td>Year Four</td><td>Rowan</td><td></td></tr> <tr> <td>Vacant</td><td>Year Four</td><td>Walnut</td><td></td></tr> <tr> <td>Sharon Patterson</td><td>Year Five</td><td>Maple</td><td>✓</td></tr> <tr> <td>Laura Nunn</td><td>Year Five</td><td>Sycamore</td><td>x</td></tr> <tr> <td>Laurilee Green</td><td>Year Six</td><td>Aspen</td><td>x</td></tr> <tr> <td>Vacant</td><td>Year Six</td><td>Hawthorn</td><td></td></tr> </table>			Name	Year Group	Class	Attended	Mrs. Fraser	Headteacher		✓	Mr. Ladyman	Deputy Headteacher		x	Mrs. Curtis-Cross	Office Co-Ordinator		✓	Vacant	Nursery	Little Berries		Kate McKeon	Nursery	Little Pines	x	Kiran Bagga	Nursery	Little Acorns	x	Kiran Bagga	Reception	Birch	x	Gemma Moncada	Reception	Hazel	✓	Adina Carda Ciucan	Reception	Willow	✓	Sharon Patterson	Year One	Beech	✓	Vacant	Year One	Elm		Siobhan Connolly	Year One	Lime	✓	Sophie Baker	Year Two	Oak	✓	Vacant	Year Two	Plane		Sannah Khan	Year Two	Spruce	✓	Vacant	Year Three	Alder		Laurilee Green	Year Three	Cedar	x	Vacant	Year Three	Chestnut		Vacant	Year Four	Ash		Vacant	Year Four	Rowan		Vacant	Year Four	Walnut		Sharon Patterson	Year Five	Maple	✓	Laura Nunn	Year Five	Sycamore	x	Laurilee Green	Year Six	Aspen	x	Vacant	Year Six	Hawthorn	
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Please note: Parent Forum is to raise questions that reflect a consensus. Individual opinions will not be discussed within meeting and alternative channels of communication must be utilised.

Issues raised from parents/carers on the online feedback and from the meeting	
Nursery	
Reception	<ol style="list-style-type: none"> Some parents/carers have found that getting children into a shirt and tie, especially independently, is a challenge and would like to know if the school could review their uniform policy. Some children also find the jumpers/cardigans to be itchy and uncomfortable. Some parents/carers are also finding it difficult to find girls shoes in which cover the whole foot to prevent them from getting wet.

	<p>These are issues in which specifically concern individuals and not the whole school. Parents/carers are therefore encouraged to contact the school directly to discuss further should they wish to. To confirm, we will not be reviewing or amending the uniform policy. As for the issue with shoes, children are encouraged to bring wellies to school to ensure that they are accessible during break and lunchtimes.</p> <p>2. Please staff remind the children to drink water regularly. Sometimes children forget routines following breaks such as half term.</p> <p>Absolutely, Mrs. Fraser will speak with the team.</p> <p>3. Can the presentations be shared from the Early Years Let's Learn Together sessions?</p> <p>We can confirm that the presentation from the first session on the 26th of September was sent via Tapestry the following day. The presentation from the 20th of November was uploaded to Tapestry on Wednesday (26th November).</p>
Year One	<p>1. Some Year One parents/carers are disappointed that the children are not participating in a Christmas performance.</p> <p>We understand why some parents/carers may be disappointed, but they did recently lead the Harvest Festival assembly and will get the opportunity to take part in the Christmas production next year when they are in Year Two.</p> <p>2. It has been reported that some children are returning home from school with full lunchboxes and their parents/carers are therefore understandably concerned that the children may be rushing to eat in order to go outside and access OPAL.</p> <p>Its lovely to hear that the children are enjoying OPAL, but we will ensure that staff are more vigilant over the lunch period.</p> <p>3. Some parents/carers are concerned about what has potentially recently been spoken about at school regarding unhealthy food. For some children this is now impacting them outside of school as they no longer want to eat certain things.</p> <p>We're unsure what this specifically relates to and exactly what has been said, but Mrs. Fraser will speak with the team.</p> <p>4. Parents/carers have reported seeing other parents/carers vaping on the school grounds.</p> <p>Thank you for making us aware. Although staff always try to be vigilant and will always challenge such things, we will put another polite reminder within an upcoming newsletter and will perhaps also consider introducing some signs.</p>
Year Two	<p><i>A parent/carer contacted a Year Two parent forum rep regarding some confusion around the Busy Living gates. We're not entirely sure what is being queried, so it has been requested that the parents/carer contacts the school directly to discuss further.</i></p> <p><i>A lengthy message was sent providing some feedback regarding how we communicate with parents/carers, specifically to do with the format, content and length of some of our correspondence. To confirm, a lot of previous feedback regarding communication has already been taken onboard and amendments have been made, such as the introduction of the key dates calendar on the school website. As a whole, we are satisfied with the way we communicate and do not intend on changing anything at current.</i></p>
Year Three	<p>1. Is there a deadline to order the Christmas lunch this year?</p> <p>We can confirm that there is not a deadline, hence why it was not mentioned within the Countdown to Christmas letter sent to parents/carers on the 11th of November. We do however appreciate that a lot of our parents/carers are creatures of habit (much like us!) and picked up on this.</p> <p>2. Will there be Christmas crackers for the children during their Christmas lunch on Wednesday, 17th December?</p>

	<p>Due to our commitment to sustainability, Christmas crackers will sadly no longer be offer. There will however be lots of other festive fun on offer!</p> <p>3. Will the children who have a packed lunch on the Christmas lunch day be able to sit with their friends?</p> <p>Unfortunately, due to the logistics on the day, we do group the children separately, although still within their year groups.</p> <p>4. For some of the questions within the recent parent/carers survey, there wasn't an option to leave comments.</p> <p>We are aware and this was intentional. This may be reconsidered in the future.</p> <p>5. When will the reading shed be open again?</p> <p>We can confirm that the reading shed is open and accessible to the children.</p> <p>6. As the children now change their reading books independently, some of them aren't changing them regularly. Can they please be encouraged to do so?</p> <p>Absolutely, Mrs. Fraser will speak with the team.</p>
Year Four	Nothing to raise
Year Five	Nothing to raise
Year Six	<p>1. Apparently, the children have been told that they cannot keep their reading books on their tables anymore, is this correct and if so, is it a permanent change?</p> <p>This is correct. We are very lucky to have many avid readers, but we are finding that some of the children are rushing to finish their work in order to then access their reading books. Children are now required to show their work in order to be checked by the teacher. If this work has been completed to the best of their ability, they will then get the opportunity to read their book.</p>
Whole School	<p>1. A parent/carers has asked why the INSET days are spread across the year? This isn't something in which we have previously been asked, and we're not entirely sure what this question is based on. Has this been raised due to other local schools grouping their INSET days and having a two-week October half-term? We ask that you contact the school directly to discuss further.</p> <p>2. Some parents/carers are having to purchase new items of clothing for themed days, such as wearing red for the Wear Red Day for Show Racism the Red Card or wearing yellow/dots for Children in Need. Can it be made clearer that other non-uniform is also allowed.</p> <p>We can appreciate the impact this may cause if children feel that they have to wear certain things in order to participate. We can confirm that the themes are optional and other items of clothing can be worn on non-uniform days. We will ensure that we include an additional sentence to confirm this within future correspondence.</p>
Positive Feedback	<p>👍 Great feedback was received following the recent fire drill. Parents/carers were grateful to the members of staff who offered their jackets to the children that didn't have one.</p> <p>😊 Positive praise was received regarding the Year Two Great Fire of London workshop in October.</p> <p>🎵 Thank you for considering the Young Voices gap when organising the enrichment clubs for the Spring term.</p>

Next Meeting	Wednesday, 21 st January at 9.00am
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