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Tuesday, 9th September 2025

Parent Forum 2025-26

Dear Parents and Carers,

As per the attached guidance, we are now looking to re-establish a Parent Forum group for this academic year (2025/26).

As the school is now much larger and in order to keep the forum group a manageable size for everyone to contribute, the Parent Forum group will typically be made up of one rep for each class. Parent Forum meetings will be held each half-term, and at least one parent/carer representative from each year group is required to attend. It may be on a rota basis so that there is equal opportunity for each representative to attend or based on availability.

Each meeting will last no more than 60 minutes, and the first meeting is due to take place at **9.00am on Tuesday, 23rd September**. We usually alternate meetings between Tuesdays and Thursday after drop-off or prior to pick-up in hope that this will allow as many people to attend as possible. There will be an expectation that you can attend most meetings, or else the role will not be effective.

If you are interested in putting yourself forward to be a member of the Parent Forum for the year 2025/26, please email admin@greenridgeacademy.co.uk stating your interest by **Sunday, 14th September**.

If more than one parent/carer comes forward per class and nominates themselves for the role, we will contact individuals to work out how best to split the roles between various parents/carers. We will communicate to all those parents/carers who express an interest to confirm whether they will be participating in the forum for 2025/26.

Thank you for your continued support in this important aspect of Green Ridge.

Yours faithfully,

Mrs. Jen Fraser
Headteacher