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Thursday, 2nd November 2023

Year Six Leavers Arrangements Follow-Up

Dear Parents and Carers,

Thank you to the parents/carers who attended the discussion before half-term regarding the leaving arrangements for our current Year Six cohort next summer. On behalf of those parents/carers, I am writing to share with you the feedback and consensus reached after an exploration of ideas and suggestions.

The school will continue to host the celebration BBQ on the penultimate day of school next summer, which will include a BBQ paid for by the PTA and run and organised by the school staff. This will be for pupils only, and will take place after school on **Thursday, 18th July**.

Potential alternative arrangements were raised and discussed, to which parents/carers can opt-in for. This included:

	Cost*	Initial thoughts and information
Leavers hoodie	£25	Green in colour, containing the names of pupils, as well as the school logo and 'class of 2024' slogan.
Yearbook	£25-£30	Parents/carers to provide a suitable photo that they would like to be included and permission to include pupils names will be required. May include space at the back of the book for autographs from pupils/staff on the last day of term.
Graduation photo	£9	Pupils to dress-up in a gown and mortar board (provided by hire) and have photo taken in graduation outfit.

*Costs are approximate and based on previous cohorts. However, parents/carers should be aware that costs may rise/fall depending on how many purchases are made with economies of scale with up to 60 pupils.

Parents/carers at the meeting understood that any of these leaver's arrangements are the responsibility of parents/carers, both in terms of financially and administratively. Laurilee Green has kindly offered to help organise these arrangements with Santosh Oommen (Aspen) and Neesha Lawson (Hawthorn) who have offered to put together the class year books. Laura Nunn has offered to help with planning and fundraising possibilities. Organising things like the hoodies and yearbooks may sound simple – but the communication required between parents and carers is vast! It is with this in mind that we have put together a form to gather the relevant information which will enable Laurilee and the team to proceed with the next steps and begin planning.

We therefore kindly ask that you complete the [form](#) by **Sunday, 12th November**. Even if you do not wish for your child to participate in any of the additional alternatives, it is still important that we know so that we can communicate clearly only with those parents/carers who have opted in going forward.

Following the collation of the parent/carer responses, these will be passed to Laurilee and the team who will then be in contact separately with you from this point.

If there are any immediate questions in relation to the arrangements, then please reach out to the parents/carers in your WhatsApp class groups for more information. Both Aspen and Hawthorn classes were represented during our meeting and will be able to give you further information.

Yours faithfully,



Mr. Aaron Wanford
Headteacher