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Tuesday, 3rd October 2023

Pupil Learning Reviews – October 2023

Dear Parents and Carers,

Pupil Learning Reviews will soon be taking place and will be a ten-minute slot with your child's Class Teacher/Lead Learner. The aim of the Learning Review is to have a discussion about your child's progress since the start of term, and how we can support them in their learning to enable them to reach their full potential. This is an ideal time to share ideas about how you can support your child at home. During the review, you will have the opportunity to look at your child's learning, either in their books or via the electronic Tapestry system online.

We very much believe that your child should be at the centre of the review, and please do feel free to bring your child along to the meeting as there can be great value to your child hearing the positive feedback about their learning and how parents/carers and staff are working together to support them. However, we recognise that the children are still young, and there may be some discussions which you want to talk to your child's class teacher about privately, particularly at this first meeting of the year. We will very much encourage all the children to attend at our next review in the spring term.

To access the booking system for the pupil learning reviews, please click [here](#) and log in to your 'Arbor' parent portal. Bookings will be open from **6.00pm this evening**. Please do not attempt to book before this time as the booking system will not be open. Once logged in, you will be able to see the options for dates where you can select the evening that you require and choose from the time slots available.

When booking on Arbor, simply click on the time you would like to book, and this should give you a green tick. Where you have more than one child in the school you should only need to log in once and siblings will be linked to your account. As previously mentioned, the system will be live from **6.00pm this evening** and will remain open until the close of play on **Sunday, 8th October**. Please note that appointments will be available on a first come, first served basis so book early if you have limited availability.

When booking your child's Pupil Learning Review, we kindly ask you to be cautious of who you are booking the appointment with, as Miss. Gardiner will also have additional SEN slots on offer. If you were to book an appointment in error with Miss. Gardiner as opposed to your child's class teacher, it is unlikely that you'll be able to then book with your child's class teacher at your preferred time. Further information regarding the option SEN appointments can be found overleaf.

Nursery – Little Acorns via Main Nursery Entrance		
Date available	Time slots available between	Year-groups/classes
Monday, 16 th October	3.30-6.00pm	Mrs. l'Anson
Tuesday, 17 th October	3.30-6.00pm	Mrs. Lingeswaran
Wednesday, 18 th October	3.30-6.00pm	Miss. Jones

School & SEN/D– Reception to Year Six in School Hall		
Date available	Time slots available between	Year-groups/classes
Tuesday, 17 th October	4.00-7.30pm	Reception – Year Six
Thursday, 19 th October	4.00-6.30pm	Reception – Year Six

Miss. Gardiner (Director of Inclusion and SENCo) will be available throughout both Pupil Learning Reviews. Parents/carers can request a time to meet with Miss. Gardiner if:

- They have a Special Educational Need and/or Disability (SEN/D) concern about their child and wish to discuss and explore this further at an initial stage of concern, and for advice and support of what to do next.
- They have a child who already has SEN/D and want to discuss individual arrangements and adjustments for their child.

Meetings with Miss. Gardiner are separate to the Pupil Learning Reviews which are taking place with your child's class teacher. Therefore, parents/carers will need to book an additional appointment with Miss. Gardiner at a convenient time. We must stress that appointments with Miss. Gardiner should only be made if there is a new concern for your child, or your child is already receiving additional support with SEN/D. There is not an expectation that parents/carers make an appointment with Miss. Gardiner if there is no need for one – please do only book one if you feel it is necessary in addition to the class teacher.

If you have any difficulties, please contact the admin team who will be happy to help.

Yours faithfully,



Mr. Aaron Wanford
Headteacher