



President Road | Aylesbury | Buckinghamshire | HP18 0YA
Tel: 01296 326320 | email: admin@greenridgeacademy.co.uk
Website: www.greenridgeacademy.co.uk | Twitter: @GreenRidgeR2

Headteacher: Mr. Aaron Wanford MA, B.Ed. (Hons), NPQH

Friday, 1st September 2023

Enrichment Clubs – Autumn Term 2023

Dear Parents and Carers,

Further to the letter sent to parents/carers towards the end of the summer term, we mentioned that we were hoping to move the enrichment club booking system over to Arbor. We're pleased to confirm that the transition has been successful and as planned, bookings will go live on **Sunday, 3rd September at 6.00pm.**

We appreciate that this change is new to you all and have therefore included some simple instructions below for you to follow.

- 1) Locate the '**Clubs**' section on Arbor which can be found under '**Activities**'.
- 2) Select a club in which your child is eligible to attend from the '**CHILD'S NAME can be registered for these clubs**' section.
- 3) Ensure there are sufficient funds on your child's account by clicking the **green** '**top up account**' button and follow the relevant steps. The cost for each Autumn term club will be £22 as there will be 11 sessions at a cost of £2 each.
- 4) Once you have topped up your child's account, click the **green** '**register CHILD'S NAME for this club**' button.
- 5) Choose membership by selecting **Autumn** and click '**next**'.
- 6) Select membership period by selecting **Mon, 18 Sept – Mon, 11 Dec 2023** and click '**next**'.
- 7) Select session interval by selecting **15:15 – 16:15** and click '**next**'.
- 8) The final step is to click the **green** '**register CHILD'S NAME for club**' button.

If your child is eligible for **Pupil Premium**, they will be given one free club per term in which a credit has already been added to their Arbor account in order to cover the cost. If parents/carers wish to sign-up for a second club, this will need to be paid for. You are no longer required to contact the school office to make bookings and can do so yourself by following the above steps.

We kindly ask that you take the time to read and familiarise yourselves with the following key information.

- The booking system will remain open until **6.00pm on Sunday, 10th September** and may be reopened should any spaces remain thereafter. We will of course communicate accordingly if this is the case.

- Due to limited spaces, parents/carers will only be allowed to book a maximum of **two** clubs and places will be allocated on a **first come, first served basis**. As mentioned above, should any spaces remain and bookings were to reopen, it's at that point that you can book your child on to more than two clubs.
- The cost will be **£2.00 per child, per session** which will go towards the cost of purchasing resources to run the clubs and any necessary equipment and consumables needed. You are required to pay for the full term upon booking.
- Clubs will commence from **Monday, 18th September** and will end on the week commencing **Monday, 11th December**. Please note that **clubs will not be running on the week commencing Monday, 16th October due to Pupil Learning Reviews taking place**.
- Clubs run from the end of the school day up until **4.15pm** and children will need to be collected promptly from the **rear playground**.
- For sports clubs where children may be required to change, please note that children are required to wear their PE kits.
- Children will no longer be given the opportunity to have a snack at the beginning or during the club due to timing. There is however a fruit/vegetable trolley available at school should a child sincerely require a snack.
- If children are continually collected late without good reason this may result in their place being withdrawn or if behaviour or engagement is poor.
- Children will **not** be able to be collected early from clubs as many clubs are led by a single member of staff.
- The school office will now remain open until 4.30pm so please collect any medication from there should you need to take it home.
- In the case of severe wet weather or heat, we will endeavour to continue to run clubs. However, this may mean that an alternative provision is provided indoors.

A list of the clubs on offer for the Autumn term can be found below along with some additional information attached which will help to give you a better understanding about the clubs available. Full details of the clubs on offer can be found below.

Day	Club	Year Groups	Spaces	Leader
Monday	Arts and Crafts	Y1 – Y6	30	Mrs. Tong
	Chess	Y3 – Y6	20	Mrs. Gupta
	Computing	Y1 – Y3	20	Mr. Williamson & Miss. Crown
	Disney	Y1 – Y3	20	Mrs. Layton
	KS1 Football	Y1 - Y2	30	Mr. Meachen & Miss. Blackwell
	Lego	Y1 – Y6	20	Mrs. Narasimhan
	Mindful Colouring	Y1 – Y6	20	Mrs. Humphreys
	Netball	Y3 – Y6	20	Miss. Tweed
	Playdough	Y1 – Y2	20	Mrs. Shanks
	Spanish	Y2 – Y6	20	Mrs. Jus
	TTRS	Y3 – Y6	20	Miss. Gavin
Tuesday	Computing	Y4 – Y6	20	Mr. Williamson and Mrs. Layton
	Gymnastics	Y1 – Y6	20	Miss. Bewick
	Just Dance	Y1 – Y3	20	Miss. Tweed
	Karaoke	Y1 – Y6	20	Mrs. Georgieva
	STEM	Y1 – Y6	20	Mrs. Jus
Wednesday	Choir	Y3 – Y6	20	Miss. Chalmers
	Creative Crafts	Y1 – Y6	20	Mrs. Thorn
	German	Y3 – Y6	20	Miss. Healy
	LKS2 Football	Y3 – Y4	20	Mr. J Meachen
	TTRS	Y3 – Y6	20	Miss. Gavin
	Yoga	Y1 – Y6	20	Leadership Team

Thursday	Ball Skills	Y1 – Y4	20	Miss. Tweed
	Board Games	Y3 – Y6	20	Mr. Harris
	Dodgeball	Y1 – Y6	30	Mr. Needs and Miss. Fox
	French	Y3 – Y6	20	Mrs. Georgieva
	Knitting	Y3 – Y6	20	Mrs. Cole
	Puzzle	Y1 – Y6	20	Mrs. Layton
	Science	Y2 – Y6	20	Miss. Ellison
	Sing and Sign	Y1 – Y6	20	Mrs. Jus
	UKS2 Football	Y5 – Y6	30	Mr. A Meachen & Mr. J Meachen

Should you have any questions or require any assistance, please do not hesitate to contact the admin team.

Yours faithfully,



Miss. Katie South

Lower KS2 Assistant Headteacher