

## PTA Committee Meeting Minutes



<b>Date:</b>	01 February 2022	<b>Time:</b>	2.15pm	<b>Location:</b>	Green Ridge
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<b>Attendees:</b>				
Mr A Wanford	Mrs Erdos	Mrs Cavanagh		
Laurilee Green	Emily Routledge	Sadie Mooney		

<b>Apologies:</b>				
Rachel Walcott				

Agenda items	Minutes	Actions
1. Welcome		
2. Finances	<ul style="list-style-type: none"> <li>Crafts made about £500 profit</li> </ul>	<ul style="list-style-type: none"> <li>TR to finalise a couple of bits on Jan spreadsheet with ER.</li> </ul>
3. Quiz Night	<ul style="list-style-type: none"> <li>12-13 teams already which includes 1 staff team, possible 1 or 2 more staff teams still may join.</li> <li>TE is keyholder that night and to lock up after the event</li> <li>Will use GR dining tables for majority of teams. A couple of tables from Dance Studio to be used for refreshments, fish/chips/PTA quiz staff.</li> </ul>	<ul style="list-style-type: none"> <li>KM to leave tables out after school ready for Quiz.</li> <li>KM/IM ensure dishwasher is put on early on Friday afternoon so empty for PTA to use.</li> </ul>

	<ul style="list-style-type: none"> <li>• 7 rounds of questions – games and picture round.</li> <li>• AW agreed to the use of cutlery from school and will put through the dishwasher after so ready for Monday.</li> <li>• PTA could use school laptop/projector to show running score etc.</li> <li>• Teas/coffees to be available. It was noted that one of the urns is broken so need a new one but not urgent.</li> </ul>	<ul style="list-style-type: none"> <li>• LG to confirm all food orders arrive in individual boxes</li> <li>• TE to look into new tea urn before Easter.</li> </ul>
4. Storage	<ul style="list-style-type: none"> <li>• TA confirmed that PTA could continue to have the sole use of current cupboard for foreseeable future. To be reviewed next year.</li> </ul>	
5. Spring Term	<ul style="list-style-type: none"> <li>• Agreed Easter Bonnet for EY/KS1 and Egg Decorating for KS2 – possible theme?</li> <li>• 2pm parade</li> <li>• £2 suggested donation to enter</li> <li>• ‘Eggstravaganza’ type fayre with tombolas, drinks etc for parents/kids on parade day.</li> <li>• Cinema Club 18/03 – details to be confirmed at next meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• LG to organise a judge for bonnets/egg competitions.</li> </ul>
6. AOB	<ul style="list-style-type: none"> <li>• AW advised the final viewing for quote of classroom shade should take place on 03.02.22.</li> <li>• Non Uniform Day - last day of term – suggested donation: KS1 a toy/KS2 a soft toy</li> <li>• AW advised WhizzFest is going ahead and GR are looking into whether GR participate.</li> </ul>	

Next meeting date: Tuesday 1<sup>st</sup> March – Open to all parents