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Headteacher: Mr. Aaron Wanford MA, B.Ed. (Hons), NPQH

Tuesday, 19th January 2021

Critical Worker Face-to-Face Teaching Capacity

Dear Parents and Carers,

Further to the letter sent yesterday, unfortunately we have found that most parents/carers have selected every day on the sign-up form for next week, the week commencing Monday, 25th January. The idea behind the use of weekly sign-up forms is to encourage parents/carers to **only select the days in which their child cannot be safely cared for at home.**

If you do not absolutely require a place for your child on certain days, please complete the form again by 12.00pm tomorrow. We hope that by parents/carers reducing the days in which their child attends the face-to-face provision, we can accommodate the other critical worker children who require a place and are not able to attend due to capacity.

Whilst children with at least one parent or carer who is listed as a critical worker are eligible for a school place, and it is not necessary for both parents/carers to be critical workers, we cannot safely accept the number of children that fall into this eligibility. Therefore, we need further information from all applicants to help us offer the places fairly to those **children who cannot be safely cared for at home**. It is therefore now necessary for us to ask you to provide some simple evidence that the parent/carer in question is a critical worker, such as their work ID badge or payslip. Please can we ask that you email this to admin@greenridgeacademy.co.uk as a picture, scan or suitable document **by 12.00pm tomorrow** also. We do appreciate that some of our Reception and Year Two parents/carers have already sent evidence, and you are not required to send it again. **If both parents/carers are critical workers, please ensure that you provide evidence for each of you.**

When emailing your evidence, it would also be appreciated if you could indicate if one or both parents/carers are based at home (whether they are working or not). *Please be aware that we may need to make decisions based on the information that is, or is not, provided.*

We will be in contact later in the week to inform you in advance if we are able to offer your child a place next week.

I am sorry to have to ask this, but it is necessary in order for us to keep everybody safe. Thank you for your continued support.

Yours faithfully,

Mr. Aaron Wanford
Executive Headteacher

Mr. Sean English
Acting Head of School