

PTA Committee Meeting Minutes

Date:	Monday, 9 th November	Time:	9.30am	Location:	Via Zoom
--------------	----------------------------------	--------------	--------	------------------	----------

Attendees:				
Laurilee Green	Vickie Trotman	Emily Routledge	Mr. English	Mrs. Cavanagh
Mrs. Erdos	Hannah Marion	Laura Nunn	Ineet Majhu	Jayne Bendell
Kim Tremain	Charlotte Small	Rachel Walcott	Maggie Bingley	Kuda Gunawardena

Apologies:				
Sadie Mooney	Katie Lickfold	Elizabeth Pottinger	Emma Robinson	

Standing Agenda items	Minutes	Actions
Welcome & apologies for absence		
Review and approve minutes of last meeting	Approved	
School uniform	<ul style="list-style-type: none"> • £153.00 profit • Small expenditure on plastic bags • Sum Up card machines successful • All remaining stock has been put onto PTA events for sale 	
Pumpkin Competition	<ul style="list-style-type: none"> • Extensive effort in promotion • £150 vouchers as prizes (donated) • £134.71 profit • Consideration whether to run for next year • Thank you to Councillor Monique Foster for judging 	
Christmas Cards	<ul style="list-style-type: none"> • Samples arrived • Advisory slip and letter compiled • Order to be processed online after deadline on 18/11/2020 	<ul style="list-style-type: none"> • Letter to be sent to the school for distribution (VT) • Slips to be given to school for distribution with letters (LG)
Joint Secretary	<ul style="list-style-type: none"> • Previous co-secretary stepped down • Thank you to Elizabeth Pottinger for volunteering 	<ul style="list-style-type: none"> • Class reps to promote within classes • Entry in PTA newsletter (LG)

Shed	<ul style="list-style-type: none"> • Mice problem – traps needed • Flooring – 2 large MDF boards to level flooring • Storage boxes 	<ul style="list-style-type: none"> • Mouse traps – KM • Flooring – SE to check with KM otherwise PTA to buy or source from JB if available • Storage boxes – VT continue to source (JB might have some available in a few months)
Spring term	<ul style="list-style-type: none"> • Fireworks, February 2021 – Unlikely to go ahead • Non-uniform Day – Friday, 12th February 2021 • Cinema Club – Friday, 5th March 2021 • Socially distanced quiz night or Zoom quiz night – Friday, 19th March 2021 (proposed) 	<ul style="list-style-type: none"> • Fireworks company to be emailed (LG)
AOB	<ul style="list-style-type: none"> • Online panto event • School Christmas decorations made by the children to be sold by PTA (costs to be covered by PTA) • Feel Good Walk covering the distance to Santa from Green Ridge (and back) – <ul style="list-style-type: none"> ○ Chocolate lolly given to all that enter ○ Certificates given to all that enter 	<ul style="list-style-type: none"> • Link for online panto to be sent to school - LG • School Christmas decorations – <ul style="list-style-type: none"> ○ What each class making to be emailed to LG – SE ○ Costs for each to be passed to ER ○ Outside class areas on different days to be agreed pending lockdown/restrictions • Feel Good Walking event <ul style="list-style-type: none"> ○ PTA events – donate link (LG) ○ Form to go on PTA event (RW) ○ Thermometer chart for each class (RW) ○ Poster (VT) ○ Certificate (VT)

These minutes were confirmed by the PTA as a true and accurate record of the meeting.

Signed: V. Trotman

Date: 11/11/2020