



## Parent Forum Meeting

Date:	Thursday, 28 <sup>th</sup> November 2019, 9.00am																																																																																														
Attendees:	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Year Group</th> <th style="text-align: left;">Class</th> <th style="text-align: left;">Attended</th> </tr> </thead> <tbody> <tr><td>Mr. Wanford</td><td>Headteacher</td><td></td><td style="text-align: center;">✓</td></tr> <tr><td>Mr. English</td><td>Deputy Headteacher</td><td></td><td style="text-align: center;">X</td></tr> <tr><td>Jodie Lane</td><td>Nursery</td><td>Little Berries</td><td style="text-align: center;">✓</td></tr> <tr><td><i>Vacant</i></td><td>Nursery</td><td>Little Berries</td><td style="text-align: center;">X</td></tr> <tr><td>Katie Lickfold</td><td>Nursery</td><td>Little Acorns</td><td style="text-align: center;">✓</td></tr> <tr><td>Laura Nunn</td><td>Nursery</td><td>Little Acorns</td><td style="text-align: center;">✓</td></tr> <tr><td>Emily Rhead</td><td>Reception</td><td>Birch</td><td style="text-align: center;">X</td></tr> <tr><td>Aimee Smith</td><td>Reception</td><td>Birch</td><td style="text-align: center;">X</td></tr> <tr><td>Michelle Killeen</td><td>Reception</td><td>Willow</td><td style="text-align: center;">✓</td></tr> <tr><td>Louise O'Driscoll</td><td>Reception</td><td>Willow</td><td style="text-align: center;">X</td></tr> <tr><td>Emma Robinson</td><td>Year 1</td><td>Beech</td><td style="text-align: center;">X</td></tr> <tr><td>Vickie Trotman</td><td>Year 1</td><td>Beech</td><td style="text-align: center;">✓</td></tr> <tr><td>Michelle Killeen</td><td>Year 1</td><td>Elm</td><td style="text-align: center;">✓</td></tr> <tr><td>Katie Lickfold</td><td>Year 1</td><td>Elm</td><td style="text-align: center;">✓</td></tr> <tr><td>Laura Nunn</td><td>Year 2</td><td>Oak</td><td style="text-align: center;">✓</td></tr> <tr><td>Charlotte Small</td><td>Year 2</td><td>Oak</td><td style="text-align: center;">✓</td></tr> <tr><td>Sumana Bandari</td><td>Year 2</td><td>Plane</td><td style="text-align: center;">✓</td></tr> <tr><td>Iliana Georgieva</td><td>Year 2</td><td>Plane</td><td style="text-align: center;">✓</td></tr> <tr><td>Michelle Killeen</td><td>Year 3</td><td>Cedar</td><td style="text-align: center;">✓</td></tr> <tr><td><i>Vacant</i></td><td>Year 3</td><td>Cedar</td><td></td></tr> <tr><td><i>Vacant</i></td><td>Year 4</td><td>Rowan</td><td></td></tr> <tr><td><i>Vacant</i></td><td>Year 4</td><td>Rowan</td><td></td></tr> </tbody> </table>			Name	Year Group	Class	Attended	Mr. Wanford	Headteacher		✓	Mr. English	Deputy Headteacher		X	Jodie Lane	Nursery	Little Berries	✓	<i>Vacant</i>	Nursery	Little Berries	X	Katie Lickfold	Nursery	Little Acorns	✓	Laura Nunn	Nursery	Little Acorns	✓	Emily Rhead	Reception	Birch	X	Aimee Smith	Reception	Birch	X	Michelle Killeen	Reception	Willow	✓	Louise O'Driscoll	Reception	Willow	X	Emma Robinson	Year 1	Beech	X	Vickie Trotman	Year 1	Beech	✓	Michelle Killeen	Year 1	Elm	✓	Katie Lickfold	Year 1	Elm	✓	Laura Nunn	Year 2	Oak	✓	Charlotte Small	Year 2	Oak	✓	Sumana Bandari	Year 2	Plane	✓	Iliana Georgieva	Year 2	Plane	✓	Michelle Killeen	Year 3	Cedar	✓	<i>Vacant</i>	Year 3	Cedar		<i>Vacant</i>	Year 4	Rowan		<i>Vacant</i>	Year 4	Rowan	
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Review of previous/outstanding actions	Progress?
Act: Mr. Wanford to set up a Survey Monkey survey which is permanently open to allow parents/carers to give feedback if they wished.	Complete.
Action: Mrs. Curtis-Cross to put a reminder on the newsletter about the Parent Forum drop box as there has been little use of this for the time being.	Complete.
Action: Class reps to send in a headshot to admin@greenridgeacademy.co.uk, which can be sent out on the newsletter, so parents/carers will know who they are.	Incomplete
Action: Mrs. Curtis-Cross to make a Parent Forum flyer with names, classes and headshots so that parents are aware of who the class reps are.	Incomplete – awaiting photos
Act: Mr. Wanford to amend the handbook and then put on the website and distribute for parents/carers as part of the weekly round-up.	Complete
Action: Class Reps to go back to parents to ask about the use of wrap around care.	Complete
Action: Mrs. Curtis-Cross to put in the newsletter that YN parents can now book ad-hoc sessions for wrap around care, without having to commit to the full term. E-mail <a href="mailto:nursery@greenridgeacademy.co.uk">nursery@greenridgeacademy.co.uk</a> for more information.	Complete
Action: Mrs. Curtis-Cross to put in the newsletter about parking ensuring they park in allocated bays in the car park and not just at the sides or in front of gates, blocking access for all.	Complete
Act: Mr. Morris to re-locate the tyre outside of Birch door.	Complete

	Agenda Item	Discussion/actions
1	Use of extended wrap around care in Nursery	<p>The forum had not received any feedback about the use of the wrap around care in the nursery. It was discussed again whether parents/carers now knew they could book ad-hoc sessions, which might be helpful to coincide with things such as pupil learning reviews for the main schools. This was down to the nursery's marketing of the wrap-around care.</p> <p><b>Action: Mrs. Curtis-Cross to advertise in the newsletter, on Twitter, on Facebook and through e-mail to nursery parents letting them know they can book ad-hoc sessions by e-mailing <a href="mailto:nursery@greenridgeacademy.co.uk">nursery@greenridgeacademy.co.uk</a></b></p>
2	Feedback from YN	Compliment to nursery – it is really good that doors open earlier than normal school start to get the children in before taking children in YR.
3	Feedback from YR	<p><i>"Reception children should be given the option of after school clubs the same as every other child. I know the thought process behind delaying them but to have been open to all age groups would have been better. Children who attended Little Acorns or more able pupils that are settled within the learning environment would benefit from this. I know my child is desperate to attend an after-school club and has been since September."</i></p> <p>In response to this feedback, Mr. Wanford explained that the rationale for not involving YR children in the autumn was for many children, they were still settling down and getting used to school routines and adults, and so having an additional</p>

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		<p>hour at school would have not been in their best interests. We very much intend to have YR included for the spring term clubs and enrichment.</p> <p><i>"My son started at Green Ridge this year and so far we've just been really impressed. You know exactly what is happening and the teachers and teaching assistance have all been so friendly and enthusiastic. I can't believe what he has learnt in just a few weeks. Thank you."</i></p> <p>In response to this feedback, Mr. Wanford explained this was positive to hear and was grateful for a parent/carer making this known to the school</p>
6	Feedback from Y1	<p><i>"Could you ask if it is possible for us to know which words the children get wrong in the spelling test? Could they be written in their books with the marks each week. Also, the number bonds, if we could find out if they have passed or not and what their score was so we know what to work on with them."</i></p> <p>The staff have discussed this at lengths, and it mainly is due to increased workload and the time in which it takes to tell you which words were wrong. We have decided that from this Friday we will highlight the words in your child's spelling book that they got wrong that week, so parents/carers know and can practise at home if they wish. We will also from this week be sending home the number bond sheet or cracking times tables sheet, so parents/carers can see what their child did/didn't get right.</p> <p><i>"I have a boy in Y1 who is entering the stage of "boys are best". It may be pure imagination on his part, but he backs this up by (amongst other examples like the majority of superheroes) saying that all the stories in assembly are about boys because boys are more interesting. I'm sure this isn't true, but he has mentioned The Boy Who Cried Wolf, several Bible stories (appreciate this one is difficult to overcome!!!) and lots of moral-type stories where the lead character is always a boy. He has no older sisters to whip him into shape and let him know he's talking rubbish, so it would be great if you could ensure lead characters are split 50/50 in assembly stories. Unless they already are, in which case please ignore this totally!!!!"</i></p> <p>In response to this feedback, Mr. Wanford explained that we try, wherever possible to ensure that there is a balance of genders throughout our curriculum and assemblies, to limit a boy or girl bias. We have curriculum documents which sets out the opportunities for females to be relevant in the curriculum (such as throughout History or PE), and this is also done in conjunction with other forms of equality to ensure all groups, where possible are represented such as LGBT, disabilities and ethnic minorities. Sometimes however, due to the nature of the specific content of the curriculum, it is</p>

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		<p>not always possible to ensure that each group is fully represented but staff are aware of the need for a careful balance so that children do not only receive one type of view point.</p> <p>It was also discussed that Year One had not worn aprons recently during painting, and whether the children had aprons to wear. Mr. Wanford explained they were, and he would remind staff to ensure they were used properly.</p> <p>Parents of Elm class asked if there would be a "Meet the Teacher" information session to formally meet Ms. Barlow. Mr. Wanford explained that when Ms. Barlow is officially with us from after Christmas, this would be arranged for one day after school. However, it would not be a formal event about curriculum, as this has already been communicated.</p> <p><b>Action: Mr. Wanford to draft a letter to Elm parents/carers advising them of the meet the teacher drop-in in January.</b></p>
7	Feedback from Y2	<p><i>"When will the After-School Clubs for Lent term be released for booking?"</i></p> <p>Mr. Wanford advised that the new letter for clubs for the spring term was currently being drafted, in consultation with staff about what clubs they may like to run or offer. We hope that we can get this letter out to parents next week, but bookings will not open until nearer the end of the term, when current clubs are due to finish on or around the 13<sup>th</sup> December.</p> <p><b>Action: Mrs. Curtis-Cross to make it clear on the letter which clubs you can re-book and do even if you have attended before (such as choir), or if you can only do once.</b></p> <p><i>"When will we find out if and what costumes are required for the Christmas Production?"</i></p> <p>Mr. Wanford advised that these letters are currently being drafted too and should be with you within the next week or so.</p> <p><i>"Could the parent helpers on school trips be divided up a bit fairer? In some classes the same parent has been on every single school trip despite other parents volunteering but not being picked. Getting hard to explain to the children why 'such and such's' mummy always goes on the trips but theirs is never allowed."</i></p> <p>In response to this feedback, Mr. Wanford noted that there had been communication with staff about how parents/carers are selected to attend trips. More often than not, we don't have enough up-take so all people who come forward are able to attend. However, we have asked our staff</p>

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		to do names out of a hat to generate names for the first trip, and then prioritise parents/carers who haven't had an opportunity to attend in future trips. Mr. Wanford will once again go back to staff about this.
8	Feedback from Y3	<p>'Racism' – A parent completed this on the survey but gave no further information. Mr. Wanford re-iterated that if there were instances such as racism, a parent/carer would need to see the school individually as we have no way of tracking this through the feedback online and we cannot respond.</p> <p>It was also raised that some children in Year Three were coming home writing on their hands, having seen this done by adults in school.</p> <p><b>Action: Mr. Wanford to ask staff not to write on their hands.</b></p>
9	Feedback from Y4	<p><i>"Maths stay and play was invaluable and enjoyable, year 4 and Mr Foster were a credit to the school."</i></p> <p>In response to this feedback, Mr. Wanford thanked this for being noted.</p>
10	AOB	<p><i>"It would be lovey to see the stay and learn mornings start to happen in the afternoon as well as mornings, it's very hard for the parents who cannot get mornings off of work and also hard for the children who are never able to have a parent there."</i></p> <p>In response to this feedback, Mr. Wanford said it was a good idea and this hadn't been suggested before. The school would consider next year planning these for a balance of mornings and afternoons; however, the issue with afternoons is that these are not always taught by the class teachers because of class cover, and so in the mornings we can always ensure class teachers are teaching. However, if this was only for one or two specific days, then the school could make an exception around cover in advance.</p> <p>Other general points made during the meeting:</p> <ul style="list-style-type: none"> <li>• Handwriting books are working well on improving handwriting.</li> <li>• Maths stay and learn was good.</li> <li>• Positive feedback on parent/carer book-look from last night.</li> <li>• Whether DBS checks take place for all parents/carers on trip – Mr. Wanford explained no, as they were not required to as they were not alone supervising children and were always with the Class Teachers.</li> <li>• The proposed admissions policy for September 2021 – and order of the oversubscription criteria.</li> <li>• Activities that take place at break and lunchtime outdoors.</li> <li>• Whether in the future there might be a KS2 Christmas performance of some kind; Mr. Wanford explained</li> </ul>

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		that it was anticipated that KS2 would hold a carol concert next year, when there were four classes in KS2.

Date for next meeting: Thursday, 28<sup>th</sup> January 2020, 2.15pm