



Green Ridge Primary Academy PTA Minutes

Date: Thursday, 10th October 2019

Attendees: Laurilee Green, Chair | Katie Lickfold, Secretary | Vickie Trotman, Treasurer | Charlie Small, Business Liaison | Michelle Killeen, Cedar Parent | Laura Nunn, Grant Applications | Emma Robinson, Beech Parent | Kim Tremain, Parent

Apologies: Jayne Bendell, Beech Parent | Amy Woolley, Rowan Parent | Bina Varsani, Oak Parent | Rachel Walcott, Beech Parent

Agenda	Notes	Actions
1.	<ul style="list-style-type: none">- Welcome	
2.	<ul style="list-style-type: none">- Cinema Club - Numbers so far: YR – 44 Y1&2 – 62 Y3&4 – 20- Set up on Friday – Probably from 12.00pm LG, MK, KT, HH & BV- VT will purchase additional drinks & Haribo- CS to provide water- Check with parents/carers regarding specific allergies- Final message about deadline for tickets to be emailed via school	<ul style="list-style-type: none">- LG to check with school where we can set up on Friday- VT to purchase drinks & sweets- BV to purchase popcorn- LG to check with school re. allergies
3.	<ul style="list-style-type: none">- Nursery event- 10 booked- Facebook reminder of deadline	<ul style="list-style-type: none">- LG to post on FB

<p>4. Fireworks</p>	<ul style="list-style-type: none"> - Tickets to be checked at the gate and then scanned (tables in car park with surnames split between them) - Email to be sent ahead of the event to explain that gates will close at 6.20pm so people are to get there on time to avoid disappointment, no re-admittance, cash only, download tickets ahead of time - Print out of ticket purchases required for the gate - BBQ - 400 burgers, 400 sausages, 75 vegetarian sausages - KL to contact Morrisons/Asda about doughnuts - KL to speak to Tesco about bread order and increase to 800 - Tea, coffee and soft drinks - Premade hot chocolate or self-made hot chocolate ready prepared in compostable cups and lids & pump for milk (Amazon) - VT to price up sweet cones from Macro - Tables and gazebos - VT has 2, CS to check about Sports Nut gazebo - Glow sticks - Thank you Jayne! Ears 144 @ £2.00 each, Swords 72 @ £3.00 each, wands 72 @ £3.00 each, foam sticks 150 @ £2.00 each, glow sticks 265 @ £1.00 for 3 - Music - Playlist by Mr. Green to be played on PA system - LG and MK to discuss PA system - Transport for BBQ - Would JB husband be able to collect again? - Tables - VT x 2, LN neighbour - LG, KL and VT to discuss card reader machine 	<ul style="list-style-type: none"> - LN to speak to Rachel from Governors about volunteering on the gate - KL to email school about Walkie Talkies - LG to print ticket sales list for gate - LN to let Vas know that we need - 250 burgers, 250 sausages, 75 vegetarian sausages - KL to speak to Morrisons and Asda about doughnuts - KL to speak to Tesco about bread - KL/LG to discuss compostable cups and hot drinks set up - VT to purchase hot chocolate, napkins, bin bags, milk, Fruit Shoots (100 blackcurrant), 1 case of blue Pepsi - VT to price up sweet cones - LG to confirm set up time for gazebos and tables on Friday with the school - LN to speak to neighbour about tables
<p>6. Christmas jumpers</p>	<ul style="list-style-type: none"> - To happen in the first few weeks of November 	<ul style="list-style-type: none"> - LG to speak to school