



Green Ridge Primary Academy PTA Minutes

Date: Thursday, 19th September 2019

Attendees: Laurilee Green, Chair | Katie Lickfold, Secretary | Jayne Bendell, Beech Parent | Charlie Small, Business Liaison | Michelle Killeen, Cedar Parent | Emma Robinson, Beech Parent | Vickie Trotman, Treasurer | Emily Routledge, Little Acorns Parent | Claire Cavanagh, Staff

Apologies: Amy Woolley, Rowan Parent | Bina Varsani, Oak Parent | Rachel Walcott, Beech Parent | Laura Nunn, Grant Applications

Agenda	Notes	Actions
1.Contact details	<ul style="list-style-type: none"> - Committee added details of classes 	
2. Fireworks	<ul style="list-style-type: none"> - Tim (fireworks man) was meant to join us tonight but was unable to - Tickets will go on sale soon - Sales to the school first and then to the general public - Gates will open at 5.30pm, fireworks at 6.30pm (fireworks will last for 10 minutes) - JB mentioned Bucks Family Information page have a directory of displays - Glow sticks - Discussed which to buy along with prices and profit - Pick & mix stand suggested - BBQ with meat from Summer Fete - Vas can set up BBQ - Chiltern Brewery have been emailed to ask about supplying a bar - Waiting to hear back - Hot drinks, hot chocolate etc - Portalooos - KL and MK have found quote. £135 for 3 with 	<ul style="list-style-type: none"> - VT to look at how many glow stick bracelets we have left - CS to investigate bread rolls from Warburtons or others - KL to email Hop Pole to run a bar - Costco run - MK to book the portaloo and secure advertising from DTG plumbing - LG to speak to Parish Council about lighting - Fire wardens and buckets of sand

	<p>sponsorship from DTG plumbing. This could definitely be done. One toilet should be a baby change/disabled.</p> <ul style="list-style-type: none"> - PA systems are being looked at for the event - Lighting - Raffle for the starter button 	<ul style="list-style-type: none"> - KL to email consortium about hi-vis jackets - LG to contact farmer behind school and inform him of event and give free tickets - Krispy Kreme's? - Date for the diary next year needed at exit of the event
3. Coffee morning and AGM	<ul style="list-style-type: none"> - Friday, 27th September - Badges for committee members so that they are easily identifiable - LG will discuss events, profit made and what it will be spent on - Hair bands and tote bags to be sold - VT to buy milk and paper plates - Committee to be there early to set up - VT to arrive around 8:00am (LG to speak to the office) 	<ul style="list-style-type: none"> - VT to buy milk and paper plates - LG to speak to the office about early start for AGM
4. Cinema event	<ul style="list-style-type: none"> - Friday, 18th October - Letters are going out on Tuesday next week - Strict deadline of the Wednesday before - No admittance on the day as the school is cashless - After school football club will run that day - YR in Willow, Y1 and Y2 in hall, Y3 and Y4 in Rowan - Pick up from classrooms and will be written on letters - Snack bags need to be made that morning - VT and LG to check stock for the event - Popcorn, Haribo and Fruit Shoot's 	<ul style="list-style-type: none"> - LG to look at how to cross reference the sign ups to a class register - Ask Mr. Meachen if he can drop off football children to the correct cinema rooms - CC to book out DT room for Friday, 18th October from 9.40am onwards - LG to speak to office for DBS checks - Speak to BV about

		<p>popcorn kernels</p> <ul style="list-style-type: none"> - LG and VT to check stock for cinema event
5. PTA Events	<ul style="list-style-type: none"> - LG shared PTA events guide for parents which will go out with the cinema event. - PTA events have great customer service. £300 per year with advertising space to be sold in different packages to pay for the cost of PTA events. LG shared the packages that have been created - Premium, secondary and business directory. - This will make events paperless and should save work for the school office 	<ul style="list-style-type: none"> - Committee to try PTA events over the weekend and feedback on WhatsApp group
6. Festive fun	<ul style="list-style-type: none"> - Scary thought, but can we all start thinking about it and add to Pinterest boards etc - Santa and Louise from The Party Poppers are booked for the event 	<ul style="list-style-type: none"> - LG to add people to the Pinterest board
7. AOB	<ul style="list-style-type: none"> - Nursery event on Tuesday, 15th October - JB to speak to nursery entertainment companies and offer advertising space in return for a discounted cost. JB has looked at baby Zumba, creation station, shop in Buckingham and a mess around company - Krispy Kreme - Doughnuts with pre-order and boxes to sell on the day - Fun4Kids - They have avoided all messages and phone calls about the share of the money from the Summer Fete 	<ul style="list-style-type: none"> - Facebook community post about how much has been raised this year and how proud we are of our school