



Green Ridge Primary Academy PTA Minutes

Date: Tuesday, 10th September 2019

Attendees: Laurilee Green, Chair | Katie Lickfold, Secretary | Jayne Bendell, Parent | Charlie Small, Business Liaison | Michelle Killeen, Parent | Laura Nunn, Grant Applications | Mr. Wanford, Headteacher

Apologies: Ineet Suri, Parent | Vickie Trotman, Inventory Manager | Stacey Ashwell, Parent | Amy Woolley, Parent | Chandni Thanki, Parent | Bina Varsani, Parent | Rachel Walcott, Parent | Emma Robinson, Parent

Agenda	Notes	Actions
1.Contact details	<ul style="list-style-type: none"> - Committee updated contact details and the classes their children are now part of. 	
2. Dates for the year	<ul style="list-style-type: none"> - 9th September - Tea and tissues - 15th October - Nursery event (this could be run by Stacey Ashwell if she can or Katie King from Cha Cha Chimps) - 18th October - Cinema event - 25th October – Non-uniform day for bottle tombola - 9th November - Fireworks - 6th December – Non-uniform day for Jazzy Jars - 16th December - Festive Fun event - 2nd April - Easter disco - 7th February - Quiz night or alternative event (or July - Themed quiz) - 13th June - Summer Fete (with non-uniform days prior to this date) 	<ul style="list-style-type: none"> - LG to contact Louise from The Party Poppers to book Festive Fun and the Easter Disco
3. Coffee morning and	<ul style="list-style-type: none"> - Friday 27th September - Coffee morning and cake. LG will be sharing a Chair report with details of previous 	<ul style="list-style-type: none"> - LG to send final finances details to Mrs. Erdos

AGM	<p>fundraising figures and future plans.</p> <ul style="list-style-type: none"> - Ask people who are good at building to share their skills for the fete 	
4. Cinema events	<ul style="list-style-type: none"> - Friday 18th October - Reception - Classroom - <u>Toy Story 1</u> - Y1 and 2 - Hall - <u>How To Train Your Dragon</u> - Y3 and 4 - Classroom - TBC - Popcorn, sweets and Fruit Shoot - Event will be run through PTA events. We shall pay the membership fee and then gain sponsorship from businesses to cover this fee. This means we will not pay a transaction fee for PTA events. - Letter for cinema events and PTA events to be written - Snack bags to be made on the morning of the event - Volunteers to be asked for 	<ul style="list-style-type: none"> - PTA events - PG approval box to be ticked - RW to look through DVD's at home and let us know film lengths - KL and LG to write letter about PTA events and cinema events - KL/LG to ask about space to put together snack bags
5. Fireworks	<ul style="list-style-type: none"> - Saturday 9th November - Meeting with the fireworks man next week - LG and KL to meet with Mrs. Erdos, Mr. Morris and Mr. Wanford prior to the meeting to determine times, space etc - CS spoke to Chiltern Breweries and LG/KL to email about running a bar at the fireworks for a percentage of the profits - Lighting - The site needs to be lit well to make it safe - Fencing off steps - Mr. Wanford - Work out profit from the amount of tickets sold etc. £1800 good display, £5 each should make good profit. - Gates open at 5.30pm, fireworks 6.30pm, everyone out by 7.10pm. - Adult ticket, over 3 ticket, family ticket. Open to the school first and then capped. Promotion. 	<ul style="list-style-type: none"> - License for the event? - LN to speak to Vas to see if he can do the BBQ on the 9th November - LG to speak to the Parish Council about lighting hire - JB to look at glow sticks etc - 300ish - KL/MK to investigate port-a-loos - LG to look at PA systems

	<ul style="list-style-type: none"> - Fireworks in the MUGA? Needs be checked with fireworks man - Bar, hot drinks, BBQ & glow sticks - Raffle to push the button to start the display - Music - PA systems, will it change cost? - Sensory room was discussed and in the interest of security and protecting the school building it was decided that this would not be offered this year - Fee for Mr. Morris and cleaners needs to be factored in to profit projections 	
6. AOB	<ul style="list-style-type: none"> - MK and RW shared the ALDI event 	<ul style="list-style-type: none"> - Event to be shared on PTA after LG has spoken to Miss. Lazarou