

MINUTES

Green Ridge Primary Academy PTA Minutes

Date / time Tuesday 4th June, 9 a.m. | *Meeting called to order by* Laurilee Green

In Attendance

Attendees: Laurilee Green, Chair | Katie Lickfold, Secretary | Charlie Small, Business Liaison | Laura Nunn, Grants Applications | Michelle Killeen, Parent (Oak) | Rachel Walcott, Parent (Birch) | Amy Wolley, Parent (Cedar) | Vickie Trotman, Inventory Manager | Mr Wanford, Headteacher

Apologies: Ineet Suri, Parent (Chestnut) | Bina Varsani, Parent (Beech) | Jayne Bendell, Parent (Birch) | Chandni Thanki, Parent (Little Berries) | Hannah Harris, Parent (Little Berries) | Stacey Ashwell, Parent (Birch) | Louise Moloney (Cedar)

Ice Cream Friday

- We had 2 tables set up, it was very busy and went very well. Sold 200 ice creams, profit of £148. There are some ice creams left. We shall do this again in a few weeks. A big thank you to Stacey for picking up all of the ice creams!
- Mr Wanford suggested the PTA could donate an ice pop to each child on Sports Day to be given after the picnic lunch at 1 p.m. We could also have a refreshment stall all morning too with a rota.

New Starters Sessions

- 27th June - Stay and Play for the new reception children - tea and coffee will be offered. LG, MK, and VT will help to run this.

Non Uniform Day

- Friday 14th June - Bring a 'full, in date, unopened' bottle in return for non-uniform.
- VT, RW available
- Trolley needs to be left outside for access.

ACTION:

- **LG to speak to the school to ask for the trolley.**

Penny Wars

- Jar in each classroom as a competition between classes - 1p, 2p, 5p
- Facebook post, poster for classroom window and note in the newsletter. Mr Wanford will speak to the children in assembly.
- VT, MK and RW to clean jars and label up.

- Jars to be kept in classrooms and emptied every 2 weeks and will run until Friday 19th July, winner announced on Sports Day.
- Prize to be an extra games afternoon outside.

ACTION:

- Facebook post by LG and CS (and newsletter)
- Jars to be washed and labelled
- Assembly to be carried out in school

Summer Fete

- Mr Wanford thanked CS for organising the drone photographs, they look fabulous! LG said she can share the hi-resolution photos with the school.
- Cannot use the MUGA for health and safety reasons. Instead barriers can be maneuvered for part of the field, and can also use the grass behind the PTA room.
- Brochure - lots of uptake on advertising, £1 per adult and kids go free, chance to win Amazon Echo. Mr Wanford suggested all new reception children and families could enter for free. LG suggested a voucher to put in new starter packs. A note from the Headteacher & LG to be included.
- Building bottle greenhouse at the fete
- STALLS - list to be typed up and given to MK to pass on to Mrs Cavangh to ask staff to sign up.

Floor plan was looked at and stalls were being mapped out:

1. Burgers and sausages - 300 of each
2. Indian food
3. Refreshments - tea, coffee, soft drinks, ice cream, popcorn, cakes
4. Face painting
5. Tattoos - have been ordered by JB, thank you
6. Sand Art
7. Pimms tent - VT has 8L glass dispenser
8. Bottle and toy tombola
9. Games - Fling a flip flop, hook a duck, hoopla, coconut shy, treasure hunt in sand, lucky dip, 50p per game
10. Fire and Police
11. Advertising table
12. Tote bags

- Tables - 10 booked from Buckingham Park, a few smaller tables from Green Ridge. There will be a Facebook post nearer the time.
- Fridges - Helen has a chest freezer we can use. LG has a tall fridge. Need to hire a van.
- Gazebos- are the school buying for sports day? Could we use?
Wet weather option - needs to be discussed with school
- Raffle tickets are coming in now
- The brochure is nearly complete, leaflets will be ordered next week - leaflet drop
- Purchasing - many members asked how promptly purchasing money would be returned.

ACTION:

- Leaflet for distribution to be printed, LG to arrange times for leaflet drops
- Mr Wanford and LG to write section for the brochure
- Email Police to confirm - LG
- Van hire needed - post on Berryfields businesses needed
- LG and KL to meet with school re floor plan, equipment etc
- New starter vouchers to be created and added to new starter packs

Grant Applications

- LN needs to check that money for keyboards has arrived and photographs are needed as evidence.
- £10,000 library grant being looked at, LN needs Mrs Erdos's time for this for financial information, so this will wait.
- Tesco bag for life is now available again for visiting an old people's home.
- LN will also call the Mason's for information on another grant.
 - **ACTION:**
 - LG has made a post about Tesco Bags for life, this will be published on social media ASAP.