



## PE Coach/Specialist Person Specification

<b>Pay Scale/Grade:</b>	Bucks Pay Range 3, Scale point 16-20, £21,807 - £23,570 per annum (Full Time Equivalent) depending on qualifications and experience. 20 hours per week, 39 weeks per year (term time + 5 INSET days) Actual pay, £10,037 - £10,775
<b>Reports to:</b>	Deputy Headteacher
<b>Responsible for:</b>	Teaching Assistants
<b>Liaison with:</b>	Teaching Staff, Support Staff, Headteacher, Senior Leadership Team, Pupils, Contractors, Stakeholders

The selection decisions will be based on the criteria outlined below. At each stage of the process, an assessment will be made by the appointment panel to determine the extent to which the criteria have been met.

When completing your covering letter, application form and person specification form, you should ensure that you address each of the selection criteria and provide supporting evidence of how you meet the criteria through reference to work or other relevant experience.

Factors	Essential	Desirable	Assessment Method
Qualifications	<ul style="list-style-type: none"> <li>Level 2 NVQ in Literacy and Numeracy or GCSE Grade C equivalent</li> </ul>	<ul style="list-style-type: none"> <li>A Degree or Foundation Degree in a sport related subject.</li> <li>UKCC Level 2 coach (or equivalent)</li> </ul>	Certificates
Experience	<ul style="list-style-type: none"> <li>Experience and understanding of the PE National Curriculum and working with children at Key Stage 1 and 2.</li> </ul>	<ul style="list-style-type: none"> <li>An experienced qualified teacher or Newly Qualified Teacher</li> <li>Evidence of involvement in a range of sport and physical activities.</li> <li>Experience of working within:               <ol style="list-style-type: none"> <li>i. Physical Education especially around Key Stages 1 and 2</li> <li>ii. Special needs groups</li> <li>iii. Sports Development</li> </ol> </li> </ul>	Application form and selection events

Factors	Essential	Desirable	Assessment Method
Knowledge and Understanding	<ul style="list-style-type: none"> <li>• Understanding of and commitment to partnership working and communication.</li> <li>• Knowledge and understanding of:               <ol style="list-style-type: none"> <li>i. Planning and delivering high quality PE and sports activities.</li> <li>ii. Health and safety in sport.</li> <li>iii. Child protection in sport.</li> <li>iv. The School Games programme.</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>• Basic knowledge of First Aid</li> <li>• A good understanding of IT. A good insight into current sporting issues.</li> </ul>	Application form and selection events
Skills and Abilities	<ul style="list-style-type: none"> <li>• Ability to solve problems and find solutions</li> <li>• Active listener</li> <li>• Good communication (written and verbal)</li> <li>• A team player</li> <li>• Highly motivated</li> <li>• Assist children on an individual basis, in small group and whole class work</li> <li>• Explain tasks simply and clearly and foster independence</li> <li>• Supervise children, and adhere to defined behaviour management policies</li> <li>• Accept and respond to authority and supervision</li> <li>• Work with guidance, but under limited supervision</li> <li>• Display work effectively, and make and maintain basis teaching resources</li> </ul>		Application form and selection events

*Note to applicants:*

*This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.*