GREEN RIDGE
PRIMARY ACADEMY

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Tuesday, 1st September 2026

Reception Enrichment Clubs – Autumn Term 2026

Dear Parents and Carers,

This letter contains information regarding the enrichment clubs available to Reception in the Autumn Term.

As we appreciate that starting school is already a big change for the children, we have adapted our club offering for our Reception aged children for the Autumn term (September – December). There will therefore be a club each day (excluding Fridays) which will only be accessible for Reception children. The clubs will be on rotation and will consist of a variety of activities/sports to enable the children to trial the many different clubs on offer ahead of the Spring term when children will be able to access the main school enrichment clubs. As the activities will be on rotation, this means that if you were to book more than one club a week, the activities would not be duplicated during the same week.

These clubs will commence from **Monday, 14th September** and will end the week commencing **Monday, 14th December**.

Please note, there are **no** clubs on the following dates due to staff training:

- **Week Commencing Monday, 19th October** due to Pupil Learning Reviews and staff training.
- **Wednesday, 16th December**

We kindly ask that you take the time to read and familiarise yourselves with the following key information.

- The booking system will open **6.00pm** on **Thursday, 3rd September** and will remain open until **6.00pm** on **Thursday, 10th September**.
- The cost will be **£2.50 per child, per session** which will go towards the cost of purchasing resources to run the clubs and any necessary equipment and consumables needed. You are required to pay for the full term upon booking.
- Please note that refunds **cannot** be given in the event of children not attending the clubs they have been allocated and no changes can be made due to the amount of admin work involved.
- Clubs run from the end of the school day up until **4.15pm** and children will need to be collected promptly from the **Willow Class Gate**.
- If children are continually collected late without good reason or if behaviour or engagement is poor, this may result in their place being withdrawn.

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- The school office is open until 4.30pm, so please collect any medication from there should you need to take it home.
- In the case of severe wet weather or heat, we will endeavour to continue to run clubs. However, this may mean that an alternative provision is provided indoors.

Please follow the below instructions when booking a club.

1) Locate the *'Clubs'* section on Arbor which can be found under *'Activities'*.
2) Select a club in which your child is eligible to attend from the *'CHILD'S NAME can be registered for these clubs (2026/2027)'* section.
3) Click the green *'register CHILD'S NAME for this club'* button.
4) Select the membership within the dropdown box and click the green *'next'* button.
5) Select membership period by selecting Monday, 14th Sep – Mon, 14th Dec 2026 (these dates are an example of a Monday club) and click the green *'next'* button.*
6) Click the box within the *'Review Membership Dates'* section and proceed with making payment by clicking the *'make payment'* button.**

** Please note, if you are unable to select a membership period, it is because capacity has been met and no spaces remain.*

***Please do not use the 'add to basket' option as spaces are not secured whilst registering for other clubs. Please pay for each club individually at the time of registration. As and when payment has been completed, we strongly encourage you to check on the clubs section on your child's Arbor profile to ensure that the booking has been confirmed.*

Should you have any questions or require any assistance, please do not hesitate to contact the admin team.

Yours faithfully,

T Arnold

Mr. Tom Arnold
Director of Personal Development